

**MALVERNE UNION FREE SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**Budget Hearing**  
**Tuesday May 9, 2023**  
**8:00 P.M.**

**BOARD MEMBERS**

Jeanne D’Esposito, **President**  
Josephine Bottitta, **1<sup>st</sup> Vice President**  
Kathleen Nolan – Kasal, **2<sup>nd</sup> Vice President**  
Laura Avvinti, **Trustee**  
Nicole Henderson, **Trustee**

**ADMINISTRATION**

Dr. Lorna R. Lewis **Superintendent**  
Steven Gilhuley, **Assistant Superintendent for Curriculum Instruction**  
Christopher Caputo, **Assistant Superintendent for Business**  
Daniel Balzan, **Assistant Administrator for Business**

**BOARD OFFICER**

Lisa Ridley, **District Clerk**  
Brendan Rabinovsky, **Treasurer**

**BOARD COUNSEL**

Frazer & Feldman, LLP

**AGENDA**

- I. CALL TO ORDER**
- II. EXECUTIVE SESSION**
- III. PLEDGE OF ALLEGIANCE**
- IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT**  
HTH Research Students
- V. MINUTES**  
Approval of April 4, 2023, Regular Board Meeting Minutes  
Approval of April 18, 2023, BOCES Budget Vote Minutes
- VI. TREASURER’S REPORT**  
Approval of March 2023 Treasurer’s Report  
Approval of April 2023 Treasurer’s Report
- VII. RECEIPTS OF FINANCIAL REPORTS**  
**A.** Claims Audit Reports: March 2023  
**B.** Trial Balance Reports: March 2023  
**C.** Revenue Status Reports: March 2023  
**D.** Appropriation Status Reports: March 2023  
**E.** Cash Flow Status Report: March 2023

- F. Budget Transfers Report: March 2023
- A. Claims Audit Reports: April 2023
- B. Trial Balance Reports: April 2023
- C. Revenue Status Reports: April 2023
- D. Appropriation Status Reports: April 2023
- E. Cash Flow Status Report: April 2023
- F. Budget Transfers Report: April 2023

**VIII. COMMUNICATIONS**

None

**IX. SUPERINTENDENT’S REPORT /ANNOUNCEMENT**

1. Budget Hearing

**X. PERSONNEL**

A. Terminations

None

B. Resignations

1. Civil Service (3)

C. Leaves of Absence

None

D. Appointments

- 1. Teachers/ Teacher Assistants (1)
- 2. Civil Service (2)
- 3. Pre-K Program -2022-2023 (1)
- 4. RAP – 2022 -2023 School year (1)

E. Supplemental

- 1. Appoint the following personnel to teach the following extra classes (3)
- 2. Appoint the following personnel for AP Proctoring for the 2022-2023 (3)

**XI. OLD BUSINESS**

None

**XII. NEW BUSINESS**

- A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Donation of \$400.00 from New York Life Foundation/The Blackbaud Giving Fund.**

- B.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District appoints the following **Election workers for the purpose of working the Annual Budget/Trustee Vote on May 16, 2023**, at the established pay rate: Pauline Palomino, Kate McDermott, Lisa Ridley, Vanessa Prophet, Patricia Vanderhorst, Angela Martin, Larry Walton, Keisha Whitfield, Jonathan Ortiz, Stuart Oates, William Walton Spanish Translator, Yvonne C. Saravia

The following two duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said school District until June 30, 2023, Pauline Palomino and Kate McDermott.

- C.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **NSSA for the 2023-2024 school year.**

BE IT HEERBY RESOLVED that the Board authorizes the Board President to executive said contract.

- D.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE Health & Welfare Contracts for the 2022-2023 school year:**

**Hempstead UFSD**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- E.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Peter Brady, as the Claims Auditor, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- F.** BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **eWorks Electronic Services Inc., for recycling and disposal of computer equipment, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Finance Manager, for Software Maintenance and Support Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Richard N. Thompson for Impartial Hearing Officer Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **JGE Investigations and Security Protection Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **J.J. Stanis & Co., for the renewal of the Self-Insured Dental, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **J.J. Stanis & Co., for Group Vision, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **JN Business Services, Pupil Transportation Consultants, for the 2023-2024 School Year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the contract renewal with **Miller Advertising Agency, Inc. for Advertising Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the contract renewal with **Nawrocki Smith LLP for Internal Auditing Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Pitney Bowes** for:  
**One Stamp Machine at the Administration Building.**  
**One Stamp Machine at Maurice W. Downing Elementary School.**  
**One Stamp Machine at Davison Avenue Intermediate School.**  
**One Stamp Machine at Howard T. Herber Middle School.**  
**One Stamp Machine at the Malverne High School; and,**  
**One Folding Machine at the Malverne High School, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Tel/Logic, Textbook Central, for Centralized Non-Public School Textbook Distribution, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q. WHEREAS, due to an unanticipated leave of absence, the Malverne High School has an immediate need to retain the services of a certified physics teacher; and

WHEREAS, the District has been unsuccessful in its search for a qualified individual for this assignment at the District's current daily rate for substitute teaching.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board approves the employment of Frances Scannapieco, a certified physics teacher, on the following terms:

Monday, May 8 and Tuesday May 9, 2023:

shadowing the classroom teacher: \$125/ day

Wednesday, May 10 through Tuesday June 13 (24 school days):

Teaching: \$200/day

Regents assistance program: \$63.27/hr

After school hours: 3pm – 4:10 pm (Tuesday or Thursday)

Saturday: Session 1: 8:15 am – 9:25 am

Session 2: 9:30 am – 10:40 am

- R.** WHEREAS, the Malverne Union Free School District has solicited and evaluated proposals pursuant to a Request for Proposals (“RFP”) for Universal Pre-Kindergarten (“UPK”) services and has determined that Tutor Time Learning Center of East Rockaway (#6647) (“Tutor Time”) meets the requirements for providing such services; now, therefore, be it

RESOLVED, that the Board of Education of the Malverne Union Free School District hereby accepts and approves Tutor Time’s proposal for UPK services dated March 28, 2023 (“Proposal”), and awards to Tutor Time a contract for UPK services for 2023-24, pursuant to and in accordance with the terms and specifications of the District’s RFP and Tutor Time’s Proposal and approves the Tutor Time UPK Services Agreement (“Agreement”); and be it further

RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board.

- S.** WHEREAS, the Malverne Union Free School District has solicited and evaluated proposals pursuant to a Request for Proposals (“RFP”) for Universal Pre-Kindergarten (“UPK”) services and has determined that Prep for Tomorrow, Inc. meets the requirements for providing such services; now, therefore, be it.

RESOLVED, that the Board of Education of the Malverne Union Free School District hereby accepts and approves the Prep for Tomorrow, Inc. proposal for UPK services dated March 28, 2023 (“Proposal”), and awards to Prep for Tomorrow, Inc. a contract for UPK services for 2023-24, pursuant to and in accordance with the terms and specifications of the District’s RFP and the Prep for Tomorrow, Inc. Proposal and approves the Prep for Tomorrow, Inc. UPK Services Agreement (“Agreement”); and be it further

RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board.

T. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Scholarship Donation of \$500.00 from Glenn Finley for the Scholarship Fund.**

U. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Level All for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

V. BE IT RESOLVED that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.

W. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the **Scholarship Donation of \$500.00 from Jo Ann Messina for the Scholarship Fund.**

X. BE IT HEREBY RESOLVED that the Board of Education shall approve the following transfer of funds for the 2022-2023 school year as recommended by the Superintendent of Schools.

A1620.160.00	Salaries - Non-Instruction	55,000	
A1620.401.12	National Grid & Oil		55,000

**XIII. POLICIES**  
None

**XIV. CURRICULUM MATTERS / STUDENTS SERVICES**

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the May 9, 2023, Board of Education meeting made on by the Committee on Special Education for meetings held on 2/15/2023,3/03/2023, 3/07/203, 3/10/2023, 3/15/2023,3/17/2023, 3/21/2023, 3/22/2023, 3/27/2023,3/28/203,3/30/2023,4/04/2023,4/18/2023,4/19/2023, 4/25/2023, 4/26/203, and 4/27/2023.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on 1/24/2023,2/08/2023,3/01/2023,3/09/2023, 3/14/2023,3/15/2023,3/20/203,3/21/2023,3/22/2023,3/23/2023, 3/23/4/203,4/03/2023,4/17/2023 and specific recommendations made by the committee on Preschool Special Education for meeting held on 3/07/2023,3/21/ 3/24/2023, 3/28/2023, 3/29/2023, 4/04/2023, 4/18/2023 and 4/26/2023.

**XV. GENERAL DISCUSSION**

**XVI. PUBLIC PARTICIPATION**

**XVII. DATES TO REMEMBER**

May 10 HTH Spring Concert 6<sup>th</sup> Grade 7:00 p.m.  
7<sup>th</sup> and 8<sup>th</sup> Grade 7:45 p.m.  
HTH Auditorium

May 16 District Budget Vote and Trustee Election  
7:00 a.m. – 9:00 p.m.  
Howard T. Herber Middle School - Gymnasium

Celebration of The Arts 6:00 p.m. @ HTH  
Science Symposium & K-12 Art Exhibit 7:00 p.m.  
MHS Gymnasium

May 24 MHS Chorus Spring Concert 8:00 p.m.  
MPAC Auditorium

May 29 Memorial Day - Schools Closed

May 31 Davison Avenue Spring Concert  
4<sup>th</sup> Grade 6:30 p.m.  
5<sup>th</sup> Grade 7:15 p.m. @ HTH Auditorium

June 13 Board of Education Meeting  
8:00 pm @ MPAC

**XVIII. ADJOURNMENT**