

REGULAR MEETING OF THE  
MALVERNE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

April 4, 2023

Jeanne D' Esposito	Josephine Bottitta	Kathleen Nolan - Kasal	Laura Avvinti	Nicole Henderson		ACTION TAKEN:
					<b><u>BOARD MEMBERS PRESENT</u></b>  Jeanne D’Esposito, Josephine Bottitta, Kathleen Nolan-Kasal, Laura Avvinti, Nicole Henderson, Dr. Lorna R. Lewis, Steven Gilhuley, Dan Balzan, Christopher Caputo, and Attorney Bryan Georgiady	
					<b><u>I - CALL TO ORDER REGULAR MEETING</u></b> The executive session meeting was held in the Malverne High School Library	Call to order of Meeting
		M			<b><u>II EXECUTIVE SESSION</u></b> Kathleen Nolan – Kasal motioned to retire into executive session at 7:13 p.m. to discuss legal matters. Seconded by Laura Avvinti 5 Yes, 0 No Motion carried.	Executive Session
Y	Y	Y	S Y	Y		
	M				<b><u>III ADJOURNMENT OF EXECUTIVE SESSION</u></b> Josephine Bottitta motioned to adjourn the executive session. at 7:59 p.m. Seconded by Laura Avvinti 5 yes, 0 No Motion carried.	Adjournment Of Executive Session
Y	Y	Y	S Y	Y		
					<b><u>IV STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT</u></b> 2 High school students updated the Board of Education on the happenings within the high school.	Student Board Of Education Representative
					<b><u>V-OPENING OF PUBLIC SESSION</u></b> Laura Avvinti motioned to open the Regular meeting. at 8:05 pm Seconded by, Nicole Henderson 5 Yes, 0 No, Motion carried.	Opening of Public Session
Y	Y	Y	M Y	S Y		
					<b><u>VI –MINUTES</u></b> Laura Avvinti motioned to approve the Regular Meeting Minutes of March 14, 2023 Seconded by Kathleen Nolan - Kasal 5 Yes, 0 No Motion carried. Josephine Bottitta abstained from voting on the March 14,2023 Board Meeting Minutes due to her absence at the meeting.	Approval of March 14, 2023, Minutes
Y	Y	S Y	M Y	Y		

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					<b><u>VII –TREASURER’S REPORT</u></b> None	<b>Treasurer’s Report</b> None
					<b><u>VIII RECEIPTS OF FINANCIAL REPORTS</u></b> None	<b>Receipts of Financial Reports</b> None
					<b><u>IX - SUPERINTENDENT ‘S REPORT/ANNOUNCEMENTS</u></b>  1. All County Art Show 2. 2023 Academic Leaders 3. Valedictorian / Salutatorian 4. Pre-K Updates 5. Building Safety 6. Boys Basketball 7. 2023- 2024 Budget Adoption	<b>Superintendent Report Announcement s</b>
			M	S	<b><u>X. PERSONNEL</u></b> Laura Avvinti motioned to accept the consent agenda. Seconded by Nicole Henderson 5 Yes, No Motion carried.	<b>Personnel</b>
Y	Y	Y	Y	Y		<b>Acceptance Of Consent agenda</b>
				M	Nicole Henderson motioned to approve the consent agenda. Seconded by Laura Avvinti 5 Yes, No Motion carried.	<b>Approval of the consent Agenda</b>
Y	Y	Y	S	Y		
					<b><u>Terminations</u></b> None	<b>Terminations</b>
					<b><u>Resignations</u></b> None	<b>Resignations</b> None
					<b><u>Leaves of Absence</u></b> Teacher / Teacher Assistants Erik Kucich, Teacher/HTH Military Leave Effective Date 9/1/2022 – 4/16/2023	<b>Leaves of Absence Teachers /Teacher Assistants</b>
					<b><u>Appointments</u></b> <b><u>Pre-K Program – 2022 – 2023</u></b> Suzanne Golder, Effective Date 3/1/20213	<b>Appointments Pre-K Program</b>
					<b><u>Co- Curricular Advisors- HTH 2022-2023</u></b> Rachel Trevor, Harry Potter Club, Effective Date 4/1/2023 Randie, Bauman Renna, Youth Advocacy Club, Effective Date 4/1/2023	<b>Co-Curricular Advisors HTH</b>
					<b><u>Supplemental Curriculum Writing 2022-2023</u></b> Stephanie Rosvoglou, teacher Effective Date 9/1/2022	<b>Supplemental Curriculum Writing</b>

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					<p><b><u>Appoint the following personnel for Regents Review Classes</u></b>  Jacqueline Coonan, Teacher, Effective Date 4/1/2023  Richard Mirabito, Teacher, Effective Date 4/1/2023  Nancy DelGuidice, Teacher, Effective Date 4/1/2023  Joseph Eaderoso, Teacher, Effective Date 4/1/2023  Theresa Casesi, Teacher, Effective Date 4/1/2023  Shannon Kelly, Teacher, Effective Date 4/1/2023  Derek Gerardi, Teacher, Effective Date 4/1/2023  Karina Blackstone, Teacher, Effective Date 4/1/2023  Janine Vandetta Teacher, Effective Date 4/1/2023</p> <p><b><u>Appointment of the discontinuation to teach the following extra classes.</u></b>   Karina Blackstone, Living Environment/ HTH  Effective Date 4/16/2023  Janine Vandetto, Living Environment/ HTH  Effective Date 4/16/2023  Shannon Kelly, Science 7/HTH</p> <p><b><u>Tenure Recommendation for the following personnel</u></b>  Emma Copp, School Psychologist, Effective Date 9/3/2023  Kristina Ryan, Special Education 9/3/2023</p> <p><b><u>XI. OLD BUSINESS</u></b>  None</p> <p><b><u>XII. NEW BUSINESS</u></b></p> <p><b>A. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves and adopts the 2023-2024 school budget in the amount of \$68,726,890.</p> <p><b>B. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b>Jericho UFSD for the 2022-2023 school year.</b></p> <p>BE IT HEERBY RESOLVED that the Board authorizes the Board President to executive said contract.</p> <p><b>C. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b><u>American Registry for Internet Numbers, Ltd.</u></b>, to provide Internet/Technology Services, from July 1, 2023, through December 31, 2023.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Appoint the following personnel for Regents Review Classes</b></p> <p><b>Appointment of The discontinuation to teach the following extra Classes</b></p> <p><b>Approval of Tenure Recommendation</b></p> <p><b>Old Business None</b></p> <p><b>New Business</b></p> <p><b>Approval of Adopted 2023 -2024 Budget Amount</b></p> <p><b>Approval of contract from Jericho UFSD</b></p> <p><b>Approval of Contract renewal With American Registry for Internet Numbers Ltd.</b></p>
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				<p><b>D. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <u>Apperson</u>, for <b>Scanner Maintenance Agreement Services, at the Malverne High School, for the 2023-2024 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p> <p><b>E. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the resolution with the <u>Nassau Board of Cooperative Educational Services, BOCES</u>, for <b>Pupil Transportation Services for the 2023-2024 school year:</b></p> <p>WHEREAS, a number of public-school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2023-24 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;</p> <p>WHEREAS the public-school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;</p> <p>WHEREAS, the <b>Malverne Union Free School District</b> is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;</p> <p>NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the Cooperative; and</p> <p>BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.</p> <p><b>F. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <u>Brown &amp; Brown of Garden City</u> for <b>Group Life &amp; Long-Term Disability Services, for the 2023-2024 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract with Apperson</b></p> <p><b>Approval of Resolution with Nassau Board Of Cooperative Educational</b></p> <p><b>Approval of Renewal with Brown &amp; Brown of Garden City</b></p>
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				<p><b>G. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b><u>Capital Markets Advisors, LLC</u></b>, as Fiscal Advisors, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of contract with Capital Markets Advisors, LLC</b></p>
				<p><b>H. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the contract renewal with <b><u>Cullen &amp; Danowski, LLP</u></b> for External Accounting Services for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of contract Renewal with Cullen &amp; Danowski, LLP</b></p>
				<p><b>I. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b><u>Ellen Eckes</u></b>, for 19A Coordination Services, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of contract with Ellen Eckes</b></p>
				<p><b>J. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves New York Cooperative Bid Maintenance Program with <b><u>Educational Data Services, Inc.</u></b>, to provide cooperative bidding services, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Cooperative Bid Maintenance</b></p>
				<p><b>K. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with <b><u>Hawkins, Delafield &amp; Wood, LLP</u></b>, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of engagement letter with Hawkins , Delafield &amp; Wood, LLP</b></p>
				<p><b>L. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b><u>Health Source Group</u></b>, to provide nursing assistance, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract with Health Source Group</b></p>
				<p><b>M. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b><u>Hopkins Audiometer, LLC</u></b>, to calibrate our Audiometers in the district, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract with Hopkins Audiometer LLC</b></p>

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					<p><b>N. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract with <b><u>Horizon Healthcare Staffing and Horizon Staffing Solutions</u></b> for Nursing Services, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of contract with Horizon Healthcare Staffing and Horizon Staffing Solutions</b></p>
					<p><b>O. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District accepts the proposal and contract from <b><u>Seneca Consulting Group</u></b>, for Affordable Care Act Consultant Services, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of contract from Seneca Consulting Group</b></p>
					<p><b>P. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the extension of the RFP's of the <b><u>Special Education Consultant Service Providers</u></b>, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of extension of the RFP'S Of the Special Education Consultant Service Providers</b></p>
					<p><b>Q. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b><u>SYNTAX</u></b> for Printing Services for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract renewal with SYNTAX</b></p>
					<p><b>R. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b><u>TALX</u></b>, for servicing our Unemployment Claims, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of contract renewal with TALX</b></p>
					<p><b>S. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the contract renewal with <b><u>ThyssenKrupp Elevator Corporation</u></b> for Maintenance Service at Davison Avenue, for the 2023-2024 school year.</p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval of Contract renewal with ThyssenKrupp Elevator Corporation</b></p>

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				<p><b>T. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the following <b><u>PAYABLE</u> Health &amp; Welfare Contracts for the 2022-2023 school year:</b></p> <p><b>Garden City UFSD</b> <b>South Huntington UFSD</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	<p><b>Approval of PAYABLE Health &amp; Welfare Contracts</b> <b>Garden City UFSD</b> <b>South Huntington UFSD</b></p>
				<p><b>U. BE IT RESOLVED</b> that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.</p> <p>BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.</p>	<p><b>Approval of Disposal of Property Authorized by The Superintendent</b></p>
				<p><b>V. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the following <b><u>PAYABLE</u> Health &amp; Welfare Contracts for the 2022-2023 school year:</b></p> <p><b>Hicksville UFSD</b> <b>Syosset Central School District</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.</p>	<p><b>Approval of PAYABLE Health &amp; Welfare Contracts</b> <b>Hicksville UFSD</b> <b>Syosset Central School District</b></p>
				<p><b>W. BE IT RESOLVED</b>, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the addition of <b>AP Precalculus as a new course offering at Malverne High School beginning in the 2023-24 school year.</b></p>	<p><b>Approval Of addition course of AP Precalculus Offering at the High School</b></p>
				<p><b>X. BE IT FURTHER RESOLVED</b>, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the addition of <b>AP African American Studies as a new course offering at Malverne High School beginning in the 2023-24 school year.</b></p>	<p><b>Approval Of addition Of AP African American Studies offering at the high school.</b></p>
				<p><b>Y. BE IT HEREBY RESOLVED</b> that the Board of Education of the Malverne Union Free School District approves the agreement with <b>The Nassau County Board of Elections, for Rental of Election Machines, for the 2022-2023 school year.</b></p> <p>BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.</p>	<p><b>Approval Of agreement With The Nassau County Board of Elections for Rental of Election Machines</b></p>

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					<p><b>Z.</b> BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the <b>Property Tax Report Card for the 2023/2024</b> school year based on the following information.</p>	<p><b>Approval of Property Tax Report Card</b></p>
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**2023-24 Property Tax Report Card**

<b>280212 - Malverne Union Free School District</b>	<b>Budgeted 2022-23 (A)</b>	<b>Proposed Budget 2023-24 (B)</b>
Total Budgeted Amount, not including Separate Propositions	\$64,407,654	\$68,726,890
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	\$46,838,771	\$47,703,576
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	\$0	\$0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$46,838,771	\$47,703,576
F. Permissible Exclusions to the School Tax Levy Limit	\$1,552,115	\$1,250,023
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	\$45,392,363	\$46,528,570
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F + D)	\$45,286,656	\$46,453,553
I. Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	\$105,707	\$75,017
Public School Enrollment	1,750	1,805
Consumer Price Index		8.00%

	<b>Actual 2022-23 (D)</b>	<b>Estimated 2023-24 (E)</b>
Adjusted Restricted Fund Balance	\$6,526,503	\$6,015,236
Assigned Appropriated Fund Balance	\$637,038	\$100,000
Adjusted Unrestricted Fund Balance	\$2,576,307	\$2,746,203
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

**Schedule of Reserve Funds**

<b>Reserve Type</b>	<b>Reserve Name</b>	<b>Reserve Description *</b>	<b>3/31/23 Actual Balance</b>	<b>6/30/23 Estimated Ending Balance</b>	<b>Intended Use of the Reserve in the 2023-2024 School Year</b>
Capital	Capital Reserve III	To pay the cost of any object or purpose for which bonds may be issued.	\$1,121,633	\$690,892	\$1,120,000 to be used for Capital Projects subject to voter approval on May 16, 2023 (Proposition #2).
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$209,786	\$209,786	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$69,639	\$82,139	\$20,000 to be used to fund the 2023/24 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$54,130	\$54,130	\$20,000 to be used to fund the 2023/24 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$513,592	\$513,592	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements.			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$752,092	\$822,092	\$137,000 to be used to fund the 2023/24 budget
Retirement Contribution	Reserve for Retirement Contributions (ERS)	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$2,190,053	\$2,405,053	\$250,000 to be used to fund the 2023/24 budget
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Other Reserve	Reserve for Retirement Contributions (TRS)	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	\$754,789	\$1,237,553	\$100,000 to be used to fund the 2023/24 budget

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					<div> XIV. <u>CURRICULUM MATTERS/STUDENT SERVICE</u>  BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the April 4, 2023, Board of Education meeting made by the Committee on Special Education for meetings held on 1/24/2023, 2/13/2023,3/01/12023,3/02/2023,3/03/2023,3/06/2023,3/07/2023, 3/08/2023,3/09/2023,3/10/2023,3/13/2023, 3/15/2023, 3/20/2023, 3/22/2023, and 3/23/2023.  BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on 3/01/2023, 3/06/203, 3/07/203, 3/08/203, 3/09/203, 3/10/2023 and 3/14/2023 and specific recommendations made by the committee on Preschool Special Education for meeting held on 3/03/2023, 3/07/203, 3/17/2023 and 3/21/2023. </div> <div> XV. <u>GENERAL DISCUSSION</u>  None </div> <div> XVI. <u>PUBLIC PARTICIPATION</u>  1. A resident of the district inquired about the status of child safety zone process. </div> <div> XVII. <u>ADJOURNMENT</u>  Josephine Bottitta motioned to adjourn the Regular meeting at 9:20 p.m.  Seconded by Nicole Henderson  5 Yes, 0 No Motion Carried    Respectfully Submitted by,    Lisa Ridley  District Clerk </div>	<div>Approval of Curriculum Matters Student Service</div> <div>General Discussion None</div> <div>Public Participation None</div> <div>Approval of Adjournment Of regular Meeting</div>
Y	M Y	Y	Y	S Y		