

REVISED 4/4/2023
MALVERNE UNION FREE SCHOOL DISTRICT
Regular Board of Education Meeting
Budget Adoption
Tuesday April 4, 2023
8:00 P.M.

BOARD MEMBERS

Jeanne D'Esposito, **President**
Josephine Bottitta, **1st Vice President**
Kathleen Nolan – Kasal, **2nd Vice President**
Laura Avvinti, **Trustee**
Nicole Henderson, **Trustee**

ADMINISTRATION

Dr. Lorna R. Lewis **Superintendent**
Steven Gilhuley, **Assistant Superintendent for Curriculum Instruction**
Christopher Caputo, **Assistant Superintendent for Business**
Daniel Balzan, **Assistant Administrator for Business**

BOARD OFFICER

Lisa Ridley, **District Clerk**
Brendan Rabinovsky, **Treasurer**

BOARD COUNSEL

Frazer & Feldman, LLP

AGENDA

- I. CALL TO ORDER**
- II. EXECUTIVE SESSION**
- III. PLEDGE OF ALLEGIANCE**
- IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE REPORT**
- V. MINUTES**
Approval of March 14, 2023, Regular Board Meeting Minutes
- VI. TREASURER'S REPORT**
None
- VII. RECEIPTS OF FINANCIAL REPORTS**
None
- VIII. COMMUNICATIONS**
None

IX. SUPERINTENDENT'S REPORT /ANNOUNCEMENT

- 1- All County Art Show
- 2- 2023 Academic Leaders
- 3- Valedictorian / Salutatorian
- 4- Pre-K Updates
- 5- Building Safety
- 6- Boys Basketball
- 7- 2023- 2024 Budget Adoption

X. PERSONNEL

A. Terminations

None

B. Resignations

None

C. Leaves of Absence

- 1. Teachers / Teacher Assistants (1)

D. Appointments

- 1. Pre-K Program 2022-2023 (1)
- 2. Co-Curricular Advisors -Howard T. Herber 2022-2023 (2)

E. Supplemental

- 1. Curriculum Writing 2022-2023 (1)
- 2. Appoint the following personnel for Regents Review Classes (9)
- 3. Appointment of the discontinuation to teach the following extra classes (3)
- 4. Tenure Recommendation for the following personnel (2)

XI. OLD BUSINESS

None

XII. NEW BUSINESS

A. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves and adopts the 2023-2024 school budget in the amount of **\$68,726,890.**

B. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Jericho UFSD for the 2022-2023 school year.**

BE IT HEERBY RESOLVED that the Board authorizes the Board President to executive said contract.

- C. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **American Registry for Internet Numbers, Ltd.**, to provide Internet/Technology Services, from July 1, 2023, through December 31, 2023.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- D. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Apperson, for Scanner Maintenance Agreement Services, at the Malverne High School, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- E. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the resolution with the **Nassau Board of Cooperative Educational Services, BOCES, for Pupil Transportation Services for the 2023-2024 school year:**

WHEREAS, a number of public-school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2023-24 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public-school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the **Malverne Union Free School District** is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

- F. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **Brown & Brown of Garden City for Group Life & Long-Term Disability Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- G. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Capital Markets Advisors, LLC, as Fiscal Advisors, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- H. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the contract renewal with **Cullen & Danowski, LLP for External Accounting Services for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- I. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Ellen Eckes, for 19A Coordination Services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- J. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves **New York Cooperative Bid Maintenance Program with Educational Data Services, Inc., to provide cooperative bidding services, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- K. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the Engagement Letter with **Hawkins, Delafield & Wood, LLP, for the 2023-2024 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- L. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Health Source Group**, to provide nursing assistance, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- M. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Hopkins Audiometer, LLC**, to calibrate our Audiometers in the district, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- N. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract with **Horizon Healthcare Staffing and Horizon Staffing Solutions** for Nursing Services, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- O. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District accepts the proposal and contract from **Seneca Consulting Group**, for Affordable Care Act Consultant Services, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- P. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the extension of the RFP's of the **Special Education Consultant Service Providers**, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Q. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the contract renewal with **SYNTAX** for Printing Services for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- R. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **TALX**, for servicing our Unemployment Claims, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- S. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the contract renewal with **ThyssenKrupp Elevator Corporation** for Maintenance Service at Davison Avenue, for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- T. BE IT HEREBY RESOLVED** that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE** Health & Welfare Contracts for the 2022-2023 school year:

Garden City UFSD

South Huntington UFSD

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- U. BE IT RESOLVED** that the Board of Education of the Malverne Union Free School District hereby declares the articles of property on the list designated exhibit "A" to be surplus property.

BE IT FURTHER RESOLVED that the Board of Education of the Malverne Union Free School District authorizes the Superintendent to sell or dispose of such property consistent with Board Policy 5250.

- V. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the following **PAYABLE Health & Welfare Contracts for the 2022-2023 school year:**

Hicksville UFSD

Syosset Central School District

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contracts.

- W. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the addition of **AP Precalculus as a new course offering at Malverne High School beginning in the 2023-24 school year.**

- X. BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the addition of **AP African American Studies as a new course offering at Malverne High School beginning in the 2023-24 school year.**

- Y. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the agreement with **The Nassau County Board of Elections, for Rental of Election Machines, for the 2022-2023 school year.**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said contract.

- Z. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District approves the **Property Tax Report Card for the 2023/2024** school year based on the following information.

2023-24 Property Tax Report Card

280212 - Malverne Union Free School District	Budgeted 2022-23 (A)	Proposed Budget 2023-24 (B)
Total Budgeted Amount, not including Separate Propositions	\$64,407,654	\$68,726,890
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	\$46,838,771	\$47,703,576
B. Tax Levy to Support Library Debt, if Applicable	\$0	\$0
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	\$0	\$0
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	\$0	\$0
E. Total Proposed School Year Tax Levy (A + B + C - D)	\$46,838,771	\$47,703,576
F. Permissible Exclusions to the School Tax Levy Limit	\$1,552,115	\$1,250,023
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	\$45,392,363	\$46,528,570
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F + D)	\$45,286,656	\$46,453,553
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	\$105,707	\$75,017
Public School Enrollment	1,750	1,805
Consumer Price Index		8.00%

	Actual 2022-23 (D)	Estimated 2023-24 (E)
Adjusted Restricted Fund Balance	\$6,526,503	\$6,015,238
Assigned Appropriated Fund Balance	\$637,038	\$100,000
Adjusted Unrestricted Fund Balance	\$2,576,307	\$2,746,203
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/23 Actual Balance	6/30/23 Estimated Ending Balance	Intended Use of the Reserve in the 2023-2024 School Year
Capital	Capital Reserve III	To pay the cost of any object or purpose for which bonds may be issued.	\$1,121,633	\$690,892	\$1,120,000 to be used for Capital Projects subject to voter approval on May 16, 2023 (Proposition #2).
Repair	Reserve for Repairs	To pay the cost of repairs to capital improvements or equipment.	\$209,786	\$209,786	No intended use
Workers' Compensation		To pay for Workers Compensation and benefits.			
Unemployment Insurance	Reserve for Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	\$69,639	\$82,139	\$20,000 to be used to fund the 2023/24 budget
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	Reserve for Debt	To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	\$54,130	\$54,130	\$20,000 to be used to fund the 2023/24 budget
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability	Reserve for Liability	To establish and maintain a program of reserves to cover liability claims incurred.	\$513,592	\$513,592	No intended use
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
Employee Benefit Accrued Liability	Reserve for Post Employee Benefits	For the payment of accrued 'employee benefits' due to employees upon termination of service.	\$752,092	\$822,092	\$137,000 to be used to fund the 2023/24 budget
Retirement Contribution	Reserve for Retirement Contributions (ERS)	To fund employer retirement contributions to the State and Local Employees' Retirement System	\$2,190,053	\$2,405,053	\$250,000 to be used to fund the 2023/24 budget
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Other Reserve	Reserve for Retirement Contributions (TRS)	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	\$754,789	\$1,237,553	\$100,000 to be used to fund the 2023/24 budget

XIII. POLICIES

None

XIV. CURRICULUM MATTERS / STUDENTS SERVICES

BE IT HEREBY RESOLVED that the Board of Education approves the recommendations at the April 4, 2023, Board of Education meeting made by the Committee on Special Education for meetings held on 1/24/2023, 2/13/2023, 3/01/2023, 3/02/2023, 3/03/2023, 3/06/2023, 3/07/2023, 3/08/2023, 3/09/2023, 3/10/2023, 3/13/2023, 3/15/2023, 3/20/2023, 3/22/2023, and 3/23/2023.

BE IT FURTHER RESOLVED that the Board of Education approves the recommendations made by the Subcommittee on 3/01/2023, 3/06/2023, 3/07/2023, 3/08/2023, 3/09/2023, 3/10/2023 and 3/14/2023 and specific recommendations made by the committee on Preschool Special Education for meeting held on 3/03/2023, 3/07/2023, 3/17/2023 and 3/21/2023.

XV. GENERAL DISCUSSION

XVI. PUBLIC PARTICIPATION

XVII. DATES TO REMEMBER

April 6 – 14

Spring Recess
Schools Closed

April 18

Board of Education –
BOCES Budget Vote
5:00 PM
Administration Building

April 19

MHS Band Spring Concert
@ 8:00 pm
MPAC Auditorium

April 20

Voter Registration
8:30 a.m. – 11:30 a.m.
MHS Lobby
11:30 a.m. – 3:30 p.m.
Administration Building

May 5

Voter Registration
9:00 a.m. – 1:00 p.m.
Administration Building

XVIII. ADJOURNMENT