

**MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES
REORGANIZATION MEETING**

Tuesday – July 5, 2022

Josephine Bottitta	Laura Avvinti	Jeanne D' Esposito	Nicole Henderson	Kathleen -Nolan Kasal	AGENDA ITEM:	ACTION TAKEN:
					<p><u>BOARD MEMBERS PRESENT</u></p> <p>Jeanne D’Esposito, Kathleen Nolan Kasal, Laura Avvinti, Nicole Henderson, Dr. Lorna R. Lewis, Christopher Caputo, and Frazer and Feldman and Bryan Georglady attorneys</p> <p><u>I- CALL TO ORDER</u> The meeting was held in room 130 motioned to call the meeting to order at pm Seconded by Laura Avvinti Yes; No -0 Motion carried</p> <p><u>II -EXECUTIVE SESSION</u> Laura Avvinti motioned to retire into executive session at 6:03pm Seconded by, Jeanne D’Esposito 4 Yes, No, 0 Motion carried</p> <p><u>III MEETING RECOVERED</u> Lisa Ridley, District Clerk motioned to reconvene the re-organization meeting at 8:00pm.</p> <p><u>IV –PLEDGE OF ALLEGIANCE</u></p> <p><u>V- NOMINATION OF OFFICE AND ADMINISTRATION OF OATH</u> Laura Avvinti nominated Jeanne D’Esposito for the position of Board President for the 2022/2023 school year</p> <p>Jeanne D’Esposito nominated Josephine Bottitta for the position of 1ST Vice President for the 2022/2023 school year</p> <p>Nicole Henderson nominated Kathleen Nolan – Kasal for the position of Second Vice President for the 2022 -2023 school year.</p>	<p>Call To Order</p> <p>Executive Session</p> <p>Meeting Reconvened</p> <p>Pledge of Allegiance</p> <p>Nomination of Board Member Officers</p>
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Y	Y	Y	S Y	<p>Laura Avvinti motioned to accept the following appointments Seconded by Nicole Henderson 4 Yes, No, 0 Motion Carried</p> <p><u>VI APPOINTMENTS FOR 2022-2023 SCHOOL YEAR</u></p> <p>A. District Clerk Lisa Ridley</p> <p>B. Treasurer of the District Alyssa Contarino</p> <p>C. Deputy Treasurer Denise Lawlor</p> <p>D. Voting Delegate NYSSBA President</p> <p>E. Alternate Voting Delegate 1st Vice President</p> <p>F. Purchasing Agent Christopher Caputo</p> <p>G. Alternate Purchasing Agent Daniel Balzan</p> <p>H. Asbestos Designee Daniel Balzan</p> <p>I. Attendance Officer Daniel Nehlsen</p> <p>J. Student Residency Officer Daniel Balzan</p> <p>K. Records Access Officer Lisa Ridley</p> <p>L. Foil Appeal Officer Daniel Balzan</p> <p>M. Chief Payroll Certification Officer Dr. Lorna R. Lewis</p> <p>N. Data Protection Officer Craig Vella</p> <p>O. Chief Information Officer Daniel Nehlsen</p> <p>P. Counsel of Record Frazer & Feldman, LLP</p> <p>Q. Labor Counsel Frazer & Feldman, LLP</p> <p>R. External Auditors R.S. Abrams</p> <p>S. Internal Auditors Nawrocki Smith, LLP</p> <p>T. Accountants Cullen and Danowski, LLP</p> <p>U. Independent Claim Auditor Peter Brady</p> <p>V. School Physician Dr. Michelle C. Reed</p> <p>W. Extra Classroom Activities Timothy Young</p> <p>X. Insurance Brokers of Record</p> <p style="padding-left: 20px;">a. Employee Benefits J.J. Stanis & Co.,Emblem HIP NYSHIP Empire, CSEA, Aflac, Brown and Brown</p> <p style="padding-left: 20px;">b. Liability New York School Insurance Reciprocal (NYSIR) Northern Insuring Agency State Insurance</p> <p style="padding-left: 20px;">c. NYS Disability Insurance</p> <p>Y. Depositories of School District Funds J.P. Morgan Chase Metropolitan Commercial</p> <p>Z. Designation of Signatories for Superintendent all School Warrants and Christopher Caputo</p> <p>AA. Designation of District Newspaper Newsday Malverne/Lynbrook Herald Noticia Long Island</p> <p>BB. Fiscal Advisor Capital Markets Advisors LLC (for Tax Anticipation Note Officer and Bond Anticipation</p>	<p>Approval Appointments District Clerk Assistant District Clerk Treasurer of the District Purchasing Agent Alternate Purchasing Agent Asbestos Designee, Attendance Officer Residency of Students, Counsel of Record Negotiating Attorney Independent Auditors</p> <p>Insurance Brokers of record</p> <p>Depositories of School Warrants, Designation of District Newspapers Fiscal Advisor Bond Counsel, Title IX Coordinator Sexual Harassment Officer,</p> <p>District Pesticide Representative</p> <p>Superintendent Hearing Officer</p>
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	<p>Anticipation Notes.</p> <p>E. <u>APPOINTMENT OF TAX-SHELTERED ANNUITY PROGRAM</u> Appointment of OMNI GROUP as billing and disbursing agent for tax sheltered annuity program for fiscal year 2022-2023 for the employees of the Malverne UFSD.</p> <p>F. <u>AUTHORIZATION TO MAKE TRANSFER OF FUNDS</u> Authorize the Superintendent of Schools to make transfer of funds pursuant to Board of Education Policy # 5330 and to make final transfers necessary to balance all accounts as of June 30th of each year.</p> <p>G. <u>AUTHORIZATION TO CERTIFY PAYROLLS</u> Authorize the Superintendent of Schools or Assistant Superintendent for Business to certify payrolls each month (Ed. Law 1720: Commissioner’s Regulation 170.2).</p> <p>H. <u>SIGNATORY OF FEDERAL FUNDS PROJECTS</u> Appoint the Superintendent of Schools for the 2022-2023 school year as the authorized representative and official of the Malverne UFSD, to submit applications and make claims for Federal Funds under all applicable Federal Laws as may be required with the Assistant Superintendent for Business as state alternate.</p> <p>I. <u>SIGNATORY OF STATE FUNDS PROJECTS</u> Appoint the Superintendent of Schools for the 2022-2023 school year as the authorized representative and official of the Malverne UFSD, to Submit applications and make claims for State Funds under all applicable State Laws as may be required with the Assistant Superintendent for Business as state alternate.</p> <p>J. <u>DESIGNATION OF ADVISORY COUNCIL OCCUPATIONAL EDUCATION</u> WHEREAS, the New York State Education Law requires that each School district shall have an advisory council for occupational education or the alternative may designate the advisory council of Nassau BOCES to serve as council , for vocational offerings in the local school district; and WHEREAS, Nassau BOCES has stated that they agree to have their Council for Occupational Education represent the interests of the Malverne UFSD for this special interests area, all in conformance with the Education of the Malverne USFD hereby designates the Nassau BOCES Advisory Council for Occupational Education as their Council for Vocational offerings for the School District during the 2022-2023 school year for the fee of \$350.</p> <p>K. <u>IMPARTIAL HEARING OFFICER</u> Recommendation that the Board of Education approve the attached list of Impartial Hearing Officer - Richard N. Thompson</p>	<p>Note</p> <p>Appointment for Tax Sheltered Annuity Program</p> <p>Authorization to make transfer of funds</p> <p>Authorization to Certify Payrolls</p> <p>Appointment of signatory of State Funds Projects</p> <p>Appointment of signatory of State Funds Projects</p> <p>Designation of Advisory Council for Occupational Education</p> <p>Appointment of Impartial Hearing Officer</p>
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- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district of the parent(s) shall designate;
- Student with disability, where appropriate.
- Parent Member (only on request)

P. APPOINTMENT OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION 2022-2023

- CPSE Chairperson TBD CPSE Chairperson
- Meredyth Martini Alternate Chairperson
- Dana Lavine Alternate Chairperson
- Amanda LoShiavo Alternate Chairperson
- Yuisa Colon Alternate Chairperson
- Arminda DaSilva Alternate Chairperson
- Representative of Evaluating Agency
- A regular education teacher of the child whenever the child is or may be participating in the regular education environment
- A special education teacher of the child, or if appropriate, a special education provider of the child
- Claire Conway, Heidi Kenney, Lauren Rose (alternating speech teachers)
- Elizabeth Connolly, Michele Floria, Alternate occupational therapists
- Appropriately certified or licensed professional from the Department of Health’s Early Intervention professional from (if appropriate)
- Appropriately certified or licensed professional from the municipality
- Parent(s) of the preschool child
- Parent member (only on request)

Appointment of 2022-2023 Committee on Pre-School Special Education

Q. THE FOLLOWING PERSONS ARE RECOMMENDED TO BE APPOINTED TO CSE SUBCOMMITTEES 2022-2023:

- Emma Copp, Chairperson- Davison Avenue Elementary School
- Yuisa Colin, Chairperson-Malverne High School
- Arminda DaSilva, Chairperson –Howard T. Herber Middle School
- Amanda LoSchiavo, Chairperson –Maurice Downing Elementary School
- TBD, Alternate Chairperson
- At least one special education teacher of the student if the child is or may be participating in the regular education environment.
- At least one special education teacher or special education provider (i.e.: related service provider) of the student.
- The parents of persons in parental relationship to the student
- Student with disability, where appropriate
- Other persons having knowledge or special expertise regarding the Student including related services personnel as appropriate, as the school District or the parent(s) shall designate.

Appointment of 2022-2023 CSE Subcommittees

R. APPOINTMENT ON COMMITTEE TO BOTH THE CSE AND CPSE 2022-2023

The following persons are recommended to be appointed to both

Appointment of the

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				<p>year.</p> <p>X. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District readopts all policies, as filed in the official Board Policy Manual.</p> <p>Y. BE IT HEREBY RESOLVED that the Board of Education of the Malverne Union Free School District authorize, in the absence of the President of the Board of Education, the 1st Vice President of the Board of Education to be the presiding officer of meetings and further authorize the 1st Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.</p> <p>VII. <u>ADJOURNMENT</u> Laura Avvinti motioned to adjourn the Re-Organization meeting at 8:22pm Seconded by Nicole Henderson Motion carried 4 Yes, 0 No</p> <p>Respectfully Submitted By Lisa Ridley District Clerk</p>	<p>Approval Readoption of All policies</p> <p>Approval of Authorization on 1st Vice President To execute documents in the Absence of Board President</p> <p>Approval of Adjournment</p>