MINUTES REORGANIZATION MEETING

Tuesday - July 10, 2018

Jeanne D'Esposito	Danielle Hopkins	Phyllis Tinsley	Josephine Bottitta	Laura Avvinti	AGENDA ITEM:	ACTION TAKEN:
					BOARD MEMBERS PRESENT	
					Josephine Bottitta, Jeanne D'Esposito, Danielle Hopkins, and Phyllis M. Tinsley and Laura Avvinti also present were Dr. James Hunderfund Steven Gilhuley ,Spiro Colaitis, Christopher Caputo, Daniel Balzan and Florence Frazer	
Υ	M Y	S	Υ	Υ	I-CALL TO ORDER The meeting was held in the HTH Principal's Office Danielle Hopkins motioned to call the meeting to order at 6:17pm Seconded by Phyllis M. Tinsley 5 Yes; No -0 Motion carried	Meeting called to order
	М				II -EXECUTIVE SESSION Danielle Hopkins motioned to retire into executive session at 6:17pm	Executive Session
Υ	Y	S Y	Υ	Υ	Seconded by Phyllis M. Tinsley 5 Yes, No, 0 Motion carried	
					III MEETING RECOVENED Lisa Ridley, District Clerk motioned to reconvene the reorganization meeting at 8:15pm.	Meeting Reconvened
					IV –PLEDGE OF ALLEGIANCE Pledge of Allegiance was led by Lisa Ridley, District Clerk	Pledge of Allegiance
Υ	Υ	Y	M Y	Y	V – NOMINATION OF OFFICE AND ADMINISTRATION OF OATH Josephine Bottitta motioned to nominate Jeanne D'Esposito for the position of Board President for the 2018/2019 school year 5 Yes, No 0 Motion Carried	Nomination of Board Member Officers
M Y	Y	Υ	Υ	Υ	Jeanne D'Esposito motioned to nominate Danielle Hopkins the position of 1 ST Vice President for the 2018/2019 school year 5 Yes, No 0 Motion Carried	
Υ	M Y	Υ	Υ	Υ	Danielle motioned to nominate Phyllis M. Tinsley for the position of 2 nd Vice President for the 2017/2018 school year 5 Yes, No, 0 Motion Carried	
Υ	M Y	Υ	S Y	Υ	Danielle Hopkins motioned to accept the following appointments Seconded by, Josephine Bottitta 5 Yes, No,0 Motion Carried	
Υ	M Y	Υ	S Y	Υ	Danielle Hopkins motioned to approve the following appointments Seconded by, Josephine Bottitta 5, Yes, No,0 Motion Carried	

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II Third party administrator of 403(b)	N	MWD Ed Tallon	
		Jamie Carter –Jorif	
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		mni Group, Inc.	
JJ. Architect H2M Architects and Engineers	<u> </u>		
KK. Environmental Science		S	
Consultants: Environmental Science	Consultants:	Environmental Science	

MINUTES REORGANIZATION MEETING

Tuesday – July 10, 2018

Vanessa Prophet LL. Election Inspector/Assistant Inspector Patricia Vanderhurst Authorization of Signatories and **Facsimile** A. <u>AUTHORIZATION SIGNATORIES AND FACSIMILE</u> Signatures for SIGNATURES FOR DISTRICT BANK ACCOUNTS **District Bank Accounts** Board President, Treasurer, Deputy Treasurer and Assistant Superintendent for Business as the signatories for the District's Bank Accounts, JP Morgan Chase, All checks to be signed by the Board of Education President, District's Treasurer, and the Deputy Treasurer (if necessary) Authorize the use of a facsimile imprint of the Treasurer's signature, Deputy Treasurer's signature (if necessary) and the Bond to Board President's signature on all checks District Treasurer B. BOND FOR DISTRICT TREASURER AND ASSISTANT and Business SUPERINTENDENT FOR, DEPUTY TREASURER Administrator Authorize bond for the District Treasurer, Deputy Treasurer and the Assistant Superintendent for Business Signatory for **Bond Anticipation** C. SIGNATORY FOR BOND ANTICIPATION NOTE **Notes** Designate the Board President and the District Clerk as the signatories for single manual signature required on Bond Anticipation Notes. Signatory for Tax Anticipation Note D. SIGNATORY FOR TAX ANTICIPATION NOTE Designate the Board President and the District Clerk as signatories for single manual signature required on Tax Anticipation Notes. **Appointment for Tax Sheltered** E. APPOINTMENT OF TAX SHELTERED ANNUITY **Annuity PROGRAM Program** Appointment of OMNI GROUP as billing and disbursing agent for tax- sheltered annuity program for fiscal year 2018-2019 for the employees of the Malverne U. F. S. D. Authorization to make Transfer of Funds F. AUTHORIZATION TO MAKE TRANSFER OF FUNDS Authorize the Superintendent of Schools to make "transfer of funds "pursuant to Board of Education Policy # 5330 and to make final transfers necessary to balance all accounts as of June 30th of each year. Authorization to **Certify Payrolls** G. AUTHORIZATION TO CERTIFY PAYROLLS Authorize the Superintendent of Schools or Assistant Superintendent for Business to certify payrolls each month. (Ed. Law 1720: Commissioner's Regulation 170.2) Signatory of **Federal Projects** H. SIGNATORY OF FEDERAL PROJECTS Appoint the Superintendent of Schools for the 2018-2018 school year as the authorized representative and official of the

Malverne UFSD to submit applications and make claims for

MINUTES REORGANIZATION MEETING

Tuesday – July 10, 2018

Federal Funds under all applicable Federal Laws as may be required with the Business Administrator as alternate.

I. <u>DESIGNATION OF ADVISORY COUNCIL</u> <u>OCCUPATIONAL EDUCATION</u>

WHEREAS, the New York State Education Law requires that each school district shall have an advisory council for occupational education or in the alternative may designate the advisory council of Nassau BOCES to serve as council, for vocational offerings in the local school district; and WHEREAS, Nassau BOCES has stated that they agree to have their Council for Occupational Education represent the interests of the Malverne UFSD for this special interest area, all in conformance with the Education Law, NOW THEREFORE, BE RESOLVED THAT the Board of Education of the Malverne UFSD hereby designates the Nassau BOCES Advisory Council for Occupational Education as their Council for Vocational offerings for the School District during the 2018-2019 school year for the fee of \$350.

J. SIGNATORY OF STATE FUNDS PROJECTS

Appoint the Superintendent of Schools for the 2018-2019 school year as the authorized representative and official of the Malverne UFSD to submit applications and make claims for Federal Funds under all applicable State Laws as may be required with the Business Administrator as alternate.

K. IMPARTIAL HEARING OFFICER

Recommendation that the Board of Education approves the attached list of Impartial Hearing Officers.-Richard N. Thomson

L .BOARD OF EDUCATION MEETINGS, CALENDAR 2018/2019

August 28, 2018 March 12, 2019

September 18, 2018 March 19, 2019-Budget Review

October 9, 2018 April 9, 2019

November 13, 2018 April 16, 2019 –BOCES Vote
December 11, 2018 May 14, 2019 –Budget Hearing
January 8, 2019 May 21, 2019–Budget Vote and

Election

February 12, 2019

February 26, 2019 –Budget Review

July 9, 2019

August 27, 2019

M. <u>AUTHORIZATION TO ESTABLISH PETTY CASH</u>
<u>FUNDS</u>

Persons to administer these funds in the amount of \$100 each for school year.

Christopher Caputo Administration Mrs. Lisa Ridley Administration

Mr. Vincent Romano , Principal Malverne High School
Mr. Dan Nehlsen Howard T. Herber School
Mr. Rachel Gross , Principal Davison Avenue School

Mr. Edward Tallon, Principal Maurice W. Downing School

Designation of Advisory Council for Occupational Education

Appointment of signatory of State Funds Projects

Appointment of Impartial Hearing Officers

Board of Education Meetings 2018-2019

Authorization to Establish Petty Cash Funds

Appointment of Supervisor of Attendance Registers

MINUTES REORGANIZATION MEETING

Tuesday – July 10, 2018

N. <u>APPOINTMENT OF SUPERVISOR OF ATTENDANCE REGISTERS</u>

Ms. Jo'Ellen Malverne High School
Ms. Diane Tomani Howard T. Herber School
Ms Rosemary Jacobson Davison Avenue Schools
Liz Niessing Maurice W. Downing School

Appointment of the 2018/2019 Committee on Special Education

O. <u>APPOINTMENT OF THE 2018-2019 COMMITTEE ON SPECIAL EDUCATION</u>

Meredyth I. Martini CSE Chairperson

Amanda LoSchiavo, Psychologist and Alternate Chairperson
Michael Bralla, Psychologist and Alternate Chairperson
Mindy DaSilva Psychologist and Alternate Chairperson
Yuisa Colon Psychologist and Alternate Chairperson
Ralph DiFore Psychologist and Alternate Chairperson

At least one regular education teacher of the student if the child is or may be participating in the regular education environment.

At least one special education teacher or special education provider (ie, related service provider) of the student. The parents or persons in parental relationship to the student An Individual who can interpret the instructional implications of evaluation process.

Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district of the parent(s) shall designate;

Student with disability, where appropriate

Appointment of 2018-2019 Committee on Pre-School Special Education

P. <u>APPOINTMENT OF 2018-2019 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION</u>

Amanda Loschiavo CPSE Chairperson
Meredyth Martini, Alternate Chairperson
Ralph Difiore, Alternate Chairperson
Michael Bralla Alternate Chairperson
Yuisa Colon Alternate Chairperson
Mindy DaSilva Alternate Chairperson
Representative of Evaluating Agency

A regular education teacher of the child whenever the child is or may be participating in the regular education environment

A special education teacher of the child, or if appropriate, a special education provider of the child

Claire Conway, Heidi Kenney, (alternating speech teachers)
Appropriately certified or licensed professional from the Department of Health's Early Intervention professional from (if appropriate)
Appropriately certified or licensed professional from the municipality

Parent(s) of the preschool child

Approval of Religious Days Calendar 2018/2019

Q. <u>APPROVAL OF RELIGIOUS DAYS CALENDAR</u> 2018-2019

Eid al Fitr Rosh Hashanah Hanukkah Epiphany Ramadan Appointment of the 2018/2019 to Both CSE and CPSE

MINUTES REORGANIZATION MEETING

Tuesday – July 10, 2018

R. <u>APPOINTMENT ON COMMITTEE TO BOTH THE CSE</u> <u>AND CPSE 2018/2019</u>

The following persons are recommended to be appointed to both the CSE and CPSE.

Dr. Michele Reed, Physician

Mrs. Denise Douglas –Alternating Parent Member In addition, Mrs. Denise Douglas is recommended to be appointed as surrogate parent Approval of Wellness Committee 2018/2019

S. WELLNESS COMMITTEE 2018/2019

Christopher Caputo - Co-Chairperson

Michael Pelan - Co-Chairperson

Vincent Romano – Principal

Dan Nehlsen – Principal

Ed Tallon – Principal

Rachel Gross – Principal

James Miller – Assistant Principal

Food Service Director – Aramark

Bill Bennett – Teacher – MWD

Maura Spar – Teacher - MWD

Lisa Gress - Teacher - HTH

Janine Biancaniello – Teacher - HTH

Deanna Vitola - Teacher - DA

Patricia Desormeau – Teacher - DA

Melissa McGowan - Teacher - MHS

Lisa Staab – Teacher - MHS

Joyce Berry – Parent

Amy Fehn - Parent

Student Council President - High School

- T. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District approve Malverne Union Free School District participation in the Federal Lunch Program for the 2018-2019 school year.
- U. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.
- V. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2018-2019 school year.
- W. BE IT RESOLVED, that the Board of Education of the Malverne Union Free School District authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2018-2019 school year.

MINUTES REORGANIZATION MEETING

Tuesday - July 10, 2018

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