

**MALVERNE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES
REORGANIZATION MEETING**

Tuesday – July 5, 2016

John Tulley	Josephine Bottitta	Danielle Hopkins	Marguerite O'Connor	Jeanne D'Esposito	AGENDA ITEM:	ACTION TAKEN:
					<u>BOARD MEMBERS PRESENT</u>	
					John Tulley ,Danielle Hopkins, Josephine Bottitta, Marguerite O'Connor, and Jeanne D'Esposito , also present were Dr. James Hunderfund, RoseLinda Ricca, Steven Gilhuley ,Spiro Colaitis, Christopher Caputo and Jonathan Heidelberger, and Drew Blanton	
M				S	<u>I - CALL TO ORDER</u> The meeting was held in Central Office conference room John Tulley motioned to call the meeting to order at 6:10pm Seconded by Josephine 5 Yes; 0 No Motion carried	Meeting called to order
Y	Y	Y	Y	Y		
M	S				<u>II -EXECUTIVE SESSION</u> John Tulley motioned to retire into executive session at 6:10pm Seconded by, Josephine Bottitta 5 Yes; 0 No,	Executive Session
Y	Y	Y	Y	Y		
					<u>III MEETING RECONVENED</u>	Meeting Reconvened
					<u>IV -PLEDGE OF ALLEGIANCE</u>	Pledge of Allegiance
			M		<u>V - NOMINATION OF OFFICE AND ADMINISTRATION OF OATH</u> Marguerite O'Connor motioned to nominate John Tulley for the position of Board President for the 2016/2017 school year Seconded by, Josephine Bottitta 5 Yes , No 0 Motion Carried	Nomination of Board Members
Y	S	Y	Y	Y		
M					John Tulley motioned to nominate Josephine Bottitta for the position of 1 ST Vice President for the 2016/2017 school year Seconded by, Danielle Hopkins. 5 Yes, No 0 Motion Carried	
Y	Y	S	Y	Y		
			M		Marguerite O'Connor motioned to nominate Danielle Hopkins for the position of 2 nd Vice President for the 2016/2017 school year Seconded by, Jeanne D'Esposito 5 Yes, No, 0 Motion Carried	
Y	Y	Y	Y	S		
	M				Josephine Bottitta motioned to approve the following appointments: Seconded by, Marguerite O'Connor 5 Yes, No,0 Motion Carried	
Y	Y	Y	S	Y		

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<u>VI –APPOINTMENTS FOR 2016-2017 SCHOOL YEAR</u>			Approval
<p>A. District Clerk</p> <p>B. Assistant District Clerk</p> <p>C. Treasurer of the District</p> <p>D. Deputy Treasurer</p> <p>E. Voting Delegate NYSSBA</p> <p>F. Alternate Voting Delegate NYSSBA</p> <p>G. Purchasing Agent</p> <p>H. Alternate Purchasing Agent</p> <p>I. Asbestos Designee</p> <p>J. Attendance Officer</p> <p>K. Residency of Students Designee</p> <p>L. Records Access Officer</p> <p>M. Chief Payroll Certification Officer</p> <p>N. Council of Record</p> <p>O. Labor Counsel</p> <p>P. External Auditors</p> <p>Q. Internal Auditors</p> <p>R. Independent Claim Auditor</p> <p>S. Accountants</p> <p>T. School Physician</p> <p>U. Extra Classroom Activities</p> <p>V. Insurance Brokers of Record</p> <p style="padding-left: 20px;">a. Employee Benefits</p> <p style="padding-left: 20px;">b. Liability</p> <p style="padding-left: 20px;">c. NYS Disability Insurance</p> <p>W. Depositories of School District Funds</p> <p>X. Designation of Signatories for all School Warrants</p> <p>Y. Designation of District Newspaper</p> <p>Z. Fiscal Advisor</p> <p>AA. Bond Counsel</p> <p>BB. Liason For Homeless Children & Youth</p> <p>CC. Title IX Coordinator</p> <p>DD. Section 504 Coordinator</p> <p>EE. Sexual Harassment Compliant Officer</p> <p>FF. District Pesticide Representative</p> <p>GG. Superintendent’s Hearing Officer</p> <p>HH. DASA Coordinator</p> <p>II. Third Party administrator of 403(b) and 457 plans:</p> <p>JJ. Architect: Environmental Consultants:</p>	<p>Lisa Ridley</p> <p>Alana Maher</p> <p>Daniel Balzan</p> <p>Dennise Shimborske</p> <p>President</p> <p>1st Vice President</p> <p>Dr.Spiro Colaitis</p> <p>Christopher Caputo</p> <p>Dr.Spiro Colaitis</p> <p>Dr. Spiro Colaitis</p> <p>Dr. Spiro Colaitis</p> <p>Lisa Ridley</p> <p>Christophe Caputo</p> <p>Frazer & Feldman, LLP</p> <p>Frazer & Feldman, LLP</p> <p>R.S. Abrams, LLP</p> <p>Nawrocki and Smith LLP</p> <p>Peter Brady</p> <p>Cullen and Danowski</p> <p>Dr. Michelle Reed</p> <p>Timothy Young</p> <p>J.J. Stanis & Co.</p> <p>Brown and Brown</p> <p>New York School Insurance Reciprocal (NYSIR)</p> <p>State Insurance</p> <p>JP Morgan Chase</p> <p>Dr. James H. Hunderfund</p> <p>Christopher Caputo</p> <p>Newsday,</p> <p>Malverne/Lynbrook Herald</p> <p>Capital Markets Advisors for Tax Anticipation Note Officer and Bond</p> <p>Hawkins, Delafield & Wood</p> <p>Spiro Colaitis</p> <p>TBA</p> <p>Meredyth Martini</p> <p>Steven Gilhuley</p> <p>Dr. Spiro Colaitis</p> <p>Dr. James Tolle</p> <p>District Wide-Daniel Nehlsen</p> <p>MHS- Vincent Romano</p> <p>Joe Aquino</p> <p>HTH –Steven Gilhuley</p> <p>Matt Rosen</p> <p>DA- Ed Tallon</p> <p>Maritine Laventure</p> <p>MWD-Margaret McDaid</p> <p>Jamie Carter-Jorif</p> <p>Omni Group, Inc.</p> <p>TBA</p>	<p>District Clerk</p> <p>Assistant District Clerk</p> <p>Treasurer of the District</p> <p>Purchasing Agent</p> <p>Alternate Purchasing Agent</p> <p>Asbestos Designee, Attendance Officer</p> <p>Residency of Students, Counsel of Record</p> <p>Negotiating Attorney</p> <p>Independent Auditors</p> <p>Insurance Brokers of record</p> <p>Depositories of School Warrants, Designation of District Newspapers</p> <p>Fiscal Advisor</p> <p>Bond Counsel, Title IX Coordinator</p> <p>Sexual Harassment Officer, District Pesticide Representative</p> <p>Superintenden Hearing Office</p>	

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Education Law, **NOW THEREFORE, BE RESOLVED THAT** the Board of Education of the Malverne UFSD hereby designates the Nassau BOCES Advisory Council for Occupational Education as their Council for Vocational offerings for the School District during the 2016-2017 school year for the fee of \$350.

I. SIGNATORY OF STATE FUNDS PROJECTS

Appoint the Superintendent of Schools for the 2016-2017 school year as the authorized representative and official of the Malverne UFSD to submit applications and make claims for Federal Funds under all applicable State Laws as may be required with the Business Administrator as alternate.

Signatory of State Funds Projects

J. IMPARTIAL HEARING OFFICER

Recommendation that the Board of Education approves the list of Impartial Hearing Officers.

Appointment of Impartial Hearing Officers

K. BOARD OF EDUCATION MEETINGS CALENDAR 2016/2017

August	23	Regular Meeting
September	13	Regular Meeting
October	11	Regular Meeting
November	15	Regular Meeting
December	13	Regular Meeting
January	10	Regular Meeting/Budget Development
February	14	Regular Meeting/Presentation of 2017-2018 Proposed Budget Overview
February	28	Budget Review & Public Discussion
March	07	Budget Review and Public Discussion
March	14	Regular Meeting
March	21	Budget Review & Public Discussion
April	18	Regular Meeting/Public Discussion Budget Adoption
April	20	BOCES Budget Vote
May	09	Regular Meeting/Budget Hearing and Public Discussion
May	16	District Budget Vote & Board Election
June	09	Regular Meeting
June	13	Statewide Budget Revote (if necessary)
July	11	Regular Meeting/Annual Reorganization Meeting
August	22	Regular Meeting

Board of Education Meetings 2016-2017

L. AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS

Persons to administer these funds in the amount of \$100 each for 2016-2017 school year.

Christopher Caputo	Administration
Mrs. Lisa Ridley	Administration
Mr. Vincent Romano , Principal	Malverne High School
Mr. Daniel Nehlsen, Principal	Howard T. Herber School
Mr. Edward Tallon, Principal	Davison Avenue School
Mrs. Margaret McDaid, Principal	Maurice W. Downing School

Authorization to Establish Petty Cash Funds

M. APPOINTMENT OF SUPERVISOR OF ATTENDANCE REGISTERS

Ms. Janine Gillen	Malverne High School
Ms. Diane Tomani	Howard T. Herber Middle School
Ms. Rosemary Jacobson	Davison Avenue School
Mrs. Liz Niessing	Maurice W. Downing School

Appointment of Supervisor of Attendance Registers

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Q. WELLNESS COMMITTEE 2016/2017

1. Christopher Caputo - Co-Chairperson
2. Athletic Director - Co-Chairperson
3. Vincent Romano – Principal
4. Dan Nehlsen – Principal
5. Ed Tallon – Principal
6. Margaret McDaid – Principal
7. Alyssa DeMonte – Aramark
8. Patricia Desormeau - Teacher
9. Joe Dunn – Teacher – MWD
10. Maura Spar – Teacher - MWD
11. Lisa Gress – Teacher – HTH
12. Stacey Clayton – Teacher – HTH
13. Randy Brook Sussman – Teacher – MHS
14. Lisa Staab – Teacher - MHS
15. Bill Bennett – Teacher - DA
16. Caroline Farkas – Teacher – DA
17. Joyce Berry – Parent
18. Amy Fehn - Parent
19. Student Council President – High School

Approval of
Wellness
Committee
2016/2017

VIII ADJOURNMENT

Marguerite O'Connor moved to adjourn
the Annual Reorganization Board Meeting at 9:35pm
Seconded by Josephine Bottitta
5 Yes, No 0 Motion carried

Respectfully submitted

Lisa Ridley
District Clerk

Approval of
Adjournment

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